



Corporate Sponsor Officer

JOB SUMMARY

The Partnerships Department is responsible for connecting with corporate and nonprofit organizations to create partnerships with Random Acts. This includes creating partnership agreements between organizations as well as researching a variety of organizations.

JOB RESPONSIBILITIES

The Random Acts Partnerships Department is looking for a volunteer to connect with possible corporate partner organizations. This includes researching organizations, connecting with them and assisting in writing partnership agreements.

- Research organizations for Random Acts
- Write partnership agreements
- Communicate with outside organizations
- Assist the Partnerships Manager with other needs

DESIRED SKILLS:

- Self-Starter mentality
- Strong organizational skills
- Strong communication skills
- Strong writing and editorial skills
- Ability to complete tasks with minimal direction
- Preference given to those with a degree in business